

## **Unified Church Board of the UMCM Minutes from April 15, 2024 - Draft**

Present: Susan Hohs, Peggy Spraggins, Paul Pendleton, Linda Blankenship, Al Fellner, Dale Leppo, Greg Harris, Kevin Smith, Julie Bahr, Linda Bloom, Karen Fike and Rosanne Smith (staff), Pastor Josh Elliott, Cathy Miller, Jill Marlow, and Denise Pince

**Pastor Josh Elliott** – opened with a prayer.

**Paul Pendleton** – Devotion – Board met in the Narthex, broke into four groups, and developed a theme on Worship.

**March 11<sup>th</sup> meeting minutes** – To approve – Peggy made a motion to approved and Julie Bahr second the motion, all in favor, motion approved.

**Church Finance Report** – Doug Wyer – was not present.

John Hayes purchased an Amazing Grace plaque to honor Lila Miller; another one purchased in honor of more deceased choir members through the Lila Miller Memorial Fund. No decision on where they will be hung by the Hospitality Committee.

Doug's offer to prepare the capital cost projects for this year is accepted.

**Trustee:** Al Fellner/ Kevin Smith. The Fellowship Hall is usable. The insurance company is willing to work with whoever the restoration company will hire to make the repairs.

**Christian Education – Cathy Miller** – Evan Goga will become Sunday School teacher, Sam Shellko wants to be part of the nursery, waiting for paperwork to be completed. VBS, will be June 23 – 27, from 5pm – 7pm. Dinner will be kid friendly. The theme is Camping, and the puppet is a Firefly.

### **Old Business:**

1. Website update – Kent Shellko was not present, Jill Marlow reported; Teresa Johnson and Desiree Perry, are close to being completed. Emilio Jarufes' new picture has been added. New coffee mugs can be added to the website. Not sure if the calendar is live yet. Web Host corrected the site to a wide format.
2. Kevin Smith repaired and refinished the accordion doors in the Fellowship Hall. They look great! Thank you, Kevin, for taking the time to repair them.

## **Radical Hospitality Task Force**

**Greeting-Narthex** - Dale Leppo's-, Name Tags done and in a new font so easier to read. Groups that meet at the church also can have name tags made. One coffee mug has been handed out to Susan Hohns to use for Jason Moore consultation. Fifty mugs will be handed out starting this Sunday. Kevin Smith stated that at least one person needs to be at the Welcome Center with one Greeter at each entrance door and one Usher at the Sanctuary door. Kevin will work with the AV Techs to determine how to keep the Hard-Of-Hearing Audio equipment working.

**Coffee Area** – Rosanne Smith reported that Kathy Kohrs has been working well together. Coffee before service has not taken off that well with only 2-4 people using it. The coffee pots can remain on the cart instead of on top of the Welcome Center. After the service there is more fellowship and coffee being used in the Holbrook Room. It was mentioned that more snacks are needed.

**Electronic Calendar** – Jill Marlow, two of the TV screens are not working. Kevin will check with Mike Rogucki to see if he knows anything about them.

**Aesthetics** – Cathy Miller – Nothing yet!

**Sanitation** – Linda Blankenship-, reported Nursery is done and all was donated.

**Functionality** – Karen Fike- made it through Easter, white cloth will remain through the middle of May. Then it will change to Red for Pentecost.

**Communication** – Kent Shellko, not present

### **New Business**

**Peggy Spraggins**, reported on the Building Users, Contracts, Fee/donation Excel spreadsheet. Peggy compiled with a list of all the ministries and groups that use the building. There are external and internal groups. There are current contracts for Lollipop, Jazzercise, Boot Camp, and S-Anon, AA Groups are not current. Kevin Smith and Al Fellner will contact them to get the current contracts with no fee required because they are nonprofits serving our community . The contracts will be filed in the church office with Denise Pince and on a yearly basis contact the groups to ensure all information is correct and updated. Every two years the rate for usage will be revised. Denise will bring the Excel sheet to the UCB in January 2025 to update the internal groups.

**Expert Jason Moore** – In February, Pastor Josh presented this opportunity for his consultation, on visualizing hospitality, website, and live services for the church, Jason Moore arrived on Friday, April 5<sup>th</sup> and met with a group to find out who we are and what we are thinking Saturday, he met with groups of people in the morning, afternoon, and evening to train on Hospitality, and Worship Online. He also joined the service on Sunday as a silent shopper. He will be presenting a written report. His fee is \$3,000.00 plus expenses. The conference agreed to pay \$2,000.00, so the church paid \$1,000.00 plus approximately \$600 for expenses for his services, which will be paid from Pastor Josh continuing education fund.

**Paul Pendleton** – will coordinate a Team to develop a current Vision and Mission for the May 13<sup>th</sup> meeting. The Team will be, Dale Leppo and Julie Bahr from UCB with Ingrid Hughes, Heather Ament, Rayna Antol, and Stephen Cline from the congregation. Paul reserved 45 minutes in the May meeting for discussion and approval.

**Integrity Fiber Dumpsters – United Women in Faith** – Linda Blankenship was asked if she would go back to the UWF to see if the dumpsters could be move to the East parking lot on the other side of the building or be taken out. The dumpsters take up six parking spaces and cause deterioration to the asphalt when emptied.

Security for the Church Office: Suggestions were made to make it safer for the staff. One was to put a buzzer at Denise Pince desk, another was to put another window in, or install a camera and a monitor. A camera and monitor will be installed as approved by Paul Pendleton and Pastor Josh.

### **Future Meeting Dates**

Meeting dates in 2024 (Second Monday at 7:00PM):  
May 13, June 10, July 8, Aug. 12, Sept. 9, Oct. 14, Nov. 11, and Dec. 9, 2024

Meeting Closed: With a Prayer – Pastor Josh Elliott

Meeting Adjourned: 8:50 pm.

Notes prepared by D. Pince